

# **Staff Level Estimator**

Eldor Contracting Corp is one of the largest electrical contractors in the Tri-State area, known for its breadth of experience, consistent high quality, and in-depth problem-solving capabilities. The company's primary client base includes the commercial, municipal, and industrial market sectors. Eldor offers end-to-end services encompassing: electrical contracting, value engineering, procurement, construction and renewable energy solutions. The company's proven track record has been demonstrated time and again across diverse projects, from intelligent transportation, smart buildings/controls and lighting to fiber optic, telecommunications, substation construction, infrastructure projects, security, generator, emergency, mass transit, and renewable energy/photovoltaic installations.

#### Need

Eldor is seeking to hire a Staff Level Estimator to assist the estimating team in developing hard dollar bids for projects across all sectors. The Staff Level Estimator is responsible for all tasks required to support the Senior Estimator and the entire team.

The Staff Level Estimator should have a background as an estimator or in construction. However, estimating experience is not necessary in consideration of other related experience.

# Major Responsibilities

- Generate quantity takeoffs from bid documents.
- Work alone or with the team in generating bids.
- Collect quotes and bids from vendors and subcontractors in an organized fashion.
- Other duties as may be required

## Qualifications

## **Position Requirements**

- Motivated self starter with a positive influence in a team environment.
- Construction or related experience.
- Ability to use or learn Microsoft Excel and other Microsoft Windows based estimating software packages.

Eldor offers an ethical, challenging, diverse, rewarding and fun work experience where enthusiastic, responsible people use their energy, talent and dedication to contribute to our team in a positive and fulfilling manner.

We provide career growth and development, a competitive compensation and benefits package which includes medical, dental, and vision; tuition reimbursement program; a 401(k) plan with an employer matching program. Eldor is an equal opportunity, drug-free employer committed to diversity in the workplace.

